

FINAL DAY

Bump Out Information

Australian Events would like to take this opportunity to thank you for being involved in this exciting event. Thank you for making this a fantastic event.

Exhibitor Bump-Out Times

Exhibitors may remove stock and displays from the venue after the close of the event and when the safety officer declares it safe to start bump-out and to allow vehicle access.

Sunday 11 July	4:15pm to 6:00pm
Monday 12 July	7:00am to 10:00am (7:00am to 4:00pm for larger outdoor sites only)
Tuesday 13 July	By appointment only (for larger outdoor sites only). Please see site office to confirm appointment.

Indoor sites are reminded to remove all displays from panelling by 6:00pm Sunday.

For all indoor sites and small outdoor sites: All stock, displays and vehicles must be completely removed from the venue by 10:00am Monday (4:00pm Monday for large outdoor sites only). Stock left onsite after 4:00pm Monday may incur additional rental fees. Security will cease at 8:00am Tuesday.

Do not pack up early, no stock or displays will be allowed to be removed from the venue until after the close of the event.

Forklift Use

Australian Events will have a 2.5t forklift at the event to lift pallets and/or equipment from delivery trucks during bump-in and reload during bump-out. For simple unload and reload ONLY it is free. If extended use of the forklift is required, a minimum charge of \$60.00 and other costs will apply. This payment must be made onsite. If in doubt, check with our onsite supervisor at the event or phone our office and talk to our Logistics Coordinator prior to the event.

Rubbish Removal

All boxes, packaging, pallets, rubbish etc. MUST be removed from the venue by 10am Monday. In the event Australian Events are forced to remove your rubbish, YOU WILL BE CHARGED for the labour and disposal costs, minimum charge \$120.

Assistance at the Event

If you have any issues at the event that need resolving or clarifying, please visit the event site office and inform the event managers. If you do not let the managers know about your concern, then they can not assist you. Please be polite and patient at all times, as we endeavour to resolve all issues in a timely manner.

High Visibility Vests YOU MUST WEAR THEM!

All exhibitors, contractors and delivery persons MUST be wearing high visibility vests and closed in shoes during set-up and bump-out. Children are NOT permitted onsite during set-up and bump-out. There is no compromise on this, it is a requirement under Workplace Health and Safety laws. High visibility vests are available for purchase from the event site office if you do not have your own.

Please Wear Your Pass

Exhibitor/Contractor Passes must be worn at all times and QR Codes must be available for scanning.

Exhibition Rules

- 1 All exhibitors and contractors MUST wear high visibility vests and closed in shoes during set-up and bump-out. High visibility vests are available for purchase from the event site office.
- 2 Keep your displays within your site boundary at all times.
- 3 Do not encroach on any other exhibitor's space or the walkway.
- 4 Do not roam the event handing out pamphlets or brochures.
- 5 Ensure your site is adequately staffed at all times during the event.
- 6 Do not enter another exhibitor's stand without their approval.
- 7 Exhibitors must wear exhibitor passes at all times.
- 8 Do not tamper with any electrical feeds, power cords or power boxes.
- 9 Exhibitor Passes are a security item and are issued for the safety and security of all exhibitors and their belongings. Do not give Exhibitor Passes to any other person. Any Exhibitor Passes being misused will be confiscated. There is a charge for each replacement pass.
- 10 DO NOT PACK UP EARLY, we are open until 4:00pm Sunday.
- 11 This is an alcohol free event and smoking laws apply. No drinking or smoking on your sites.

SAVE THE DATE



3 Big Days

17 - 19 September 2021
Redland Showgrounds

ENTRY
ZONE 1
ZONE 2



ONE WAY **ONE WAY** **ONE WAY**

